

Saint Mary Catholic School  
Middle School Student Laptop Contract  
2026-2027

This Saint Mary Catholic School Middle School Student Dell Contract (“Contract”) is made effective as of August 5, 2026 between Saint Mary Catholic School (“School”) and its student, \_\_\_\_\_ (“Student”), and states the agreement of the parties as follows:

Equipment Subject to Agreement:

- One (1) Dell Laptop
- One (1) AC Adapter (with power cord)
- One computer carrying case
- One USB mouse optional

1. The School owns the equipment.
2. **A \$100.00 use fee (cash or check) shall be returned with this form.**
3. The Student shall be financially responsible for costs exceeding \$100 for repairs due to negligence or loss.
4. The laptop should always be carried in the case provided. Nothing else should be stored in the case.
5. The Student is responsible for keeping the equipment in good condition: No food or drink may be near the laptop. Do not put the laptop in a backpack. Do not stack other items on top of the laptop even when it is in the case.
6. The Student shall immediately notify the School’s Technology Department if the equipment is not in good operating condition or needs repair.
7. The laptop is only for school/educational use. The Student shall abide by the School’s Acceptable Use Policy (AUP) and Agreement.
8. No games are allowed to be played on the laptop unless directed and monitored by teacher.
9. The Student may not download any software to the laptop.
10. The stickers and tags on the laptops may not be removed and the Student may not add any stickers or write on the laptops.
11. The Student is responsible for keeping the laptop charged. The laptop should not be charged while it is in its case.
12. The Student may not change the password, lock screen, or background of the laptop.

Disclosures: The Student and his/her guardian hereby acknowledge having read the Computer Use Policy (see handbook section XIV) and agree to these policies and regulations.

Student Name (printed): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name (printed): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_