

SMCS PTO Meeting Minutes



Sept 5, 2025
PLC Classroom #5

- Call to Order **8:10, 26 present**
 - Open with prayer **prayer by PTO President**
 - School Mission Statement: Dedicated to Catholic values, Saint Mary Catholic School is a Christ-centered, educational community committed to academic excellence, spiritual growth, individual responsibility, and service to others.
- Minutes
 - First PTO Meeting of 2025-2026 school year went well at our Coffee and Donuts: Meet and Greet the PTO Board in the Cafeteria.
 - Collected New Volunteer information from 2025-2026 parents, supporters
 - Total of PTO Volunteers: 14 cleared and verified, 10 New Members, but have not completed the process. **Question about if the school was bringing in the company to do fingerprinting as a group~not at this time. Please contact PTO in person, via email or via facebook to be added to the process. Please ensure that when joining FB group that questions are answered for security and we verify with admin.**
- Principal's Report
 - a. Read by School Admin. Staff – on Paternity Leave **Print out available**
- Officers' Reports
 - a. President's Report
 - Thank you to Mrs. Rice, Teachers, Students, PTO Board Members who assisted in the New Student Letter Writing over the summer.
 - Thank you to the PTO Board, Teachers and Parents who assisted in the Uniform Exchange activities from July 23-31.
 1. A special thank you to the Sterling Family and Dickenson Family for sorting/donating non-uniform items to local charity, reorganizing uniforms into storage bins, and disposing of old/unusable uniforms. Your time and effort are appreciated!
 - Thank you to the PTO Board (**PTO Board listed**) for participating in the New Parent Orientation Night
 - Thank you to the PTO Board on a successful Coffee and Donuts: Meet and Greet the PTO Board, Warm Welcome event

- Thank you to Miranda, PTO Board, Parent Volunteers, teens, Saint Mary Knights of Columbus and Autumn Poultry (Band) for a successful for Back to School Bash.
- Total of PTO Volunteers: 14 cleared and verified, 14 New Members, but haven't completed the process yet. – **clarified it is 10 as stated earlier in agenda item**
- Fellowship Friday's **Please feel welcome to join, the first few have been successful and fun for the moms and younger siblings that have attended**
- Spirit Wear/Products Coming Soon – Online Fundraiser **tumblers, tshirts, and yard signs**
- Next PTO Meeting will be on Oct. 3rd, PLC Classroom #2.
- Vice President's Report **no new information at this time**
- Treasurer's Report – Review Finances in Savings for PTO to use for 2025-2026 **clarification requested for Back to School bash line item, clarification provided by Cat O'Bannon, clarification requested for outdoor classroom funding and funding for picnic tables, status of previously applied for grant (denied) but funding approved for tables by board over the summer to get classroom ready to use**
- Secretary's Report – Invitation for Class Reps to sign up today **A request for the expectations and guidelines are requested, expectation is for the parent to be the connection between the class and PTO for classroom specific information, this is separate from any class mom/dad which is at the request of the specific teacher. There concerns about the number of places to check for information, the middle school does not currently use class dojo. School and PTO use multiple avenues in an effort to make sure every parent is reached on their preferred method of communication.**
- Past President's Report **Art to Remember will be coming out soon, this is a great fundraiser for the PTO and art makes great gifts for grandparents and other family. There will be a preview booth at spaghetti dinner. Sk8 night will be on 9/9 and is another great and easy way to fundraise and spend time with fellow St. Mary families. There will be monthly fellowship nights for family fun, school support, and fellowship.**
- Committee Reports
 - a. Campus Beautification Committee
 - Outdoor Classroom - Stacey & Clarice
 - Over the Summer 2025, the PTO Board voted and purchased 3 new picnic tables for the outdoor classroom, \$3,000 total.
 - Crucifix to be placed on wall of outdoor classroom.
 - Vote on \$210 for minor repairs and finishes of outdoor classroom
 - 1. Wire, hooks, screws, clasps for art, outdoor White Boards **26 yes, 0 no, 0 abstain**
 - 5. Vote on \$3,000 for 3 new all-weather picnic tables for outdoor classroom. **21 yes, 1 no, 4 abstain**

1. If only 2 new all-weather picnic tables for outdoor classroom are needed due to spacing, the remaining \$1,000 will return to PTO savings account.
- Need to raise \$10,000 for plants/landscaping around outdoor classroom **This is our fundraising goal for the 25-26 school year**
 - Campus Security Committee
 - Campus Security Update – Katie
 - Door locks replaced
 - Updated radios
 - Windows are ongoing effort; privacy film will be going on soon
 - School is working to have full time security person on campus, currently FWB PD is assisting with available officers
 - There are ongoing security updates and efforts, if this is a passion please contact Katie to be added to effort, donations are possible through the website
 - Crystal brought forward ideas for thanking the PD for their support and efforts.
 - Miranda would like to thank administration for organizing security quickly and efficiently
 - PTO Events & Programs - Sarah
 - Spirit Night/Fundraiser – School Sk8 at Fort SK8 Sept. 9th @ 4pm-8pm
 - Saint Mary's Impact Membership/Fundraiser Meeting Sept. 10th @ 6:30pm
 - Fellowship Friday's Sept. 12th, 19th, 26th @ 8am-9am
 - Spaghetti Dinner Oct. 2nd – Kristin White, Chair
 - Volunteers needed: Use Sign-up Genius
Do not have to be fingerprinted for this as it is after school hours
 - Fellowship Friday's Oct. 10th, 17th, 24th @ 8am-9am
 - Track or Treat Oct. 31st (PreK3 – 8th grade – School Kids only/School event)
 - Chairperson needed: **Please contact Sarah to volunteer**
 - Volunteers needed:
 1. Use Sign-up Genius 6.

Unfinished (old) Business

- a.
- New Business
 - a. Mrs. Morrison requests that everyone fill out the free and reduced lunch application, all completed applications even if not eligible are credited to the school and aide the Title 1 program
 - b. House System starting next week with induction of middle schoolers, elementary students will rotate through the houses throughout elementary to gain understanding of all houses.
 - Last Call/Re-attacks

- a.
- b.
- Adjournment **Motion made by Sarah, seconded by Dawn. Adjourned at 9:33 am**
Suggestions made to the board:
Put out explanations of class reps
Send out full list of events
Start working on vendors for Christmas Market

Difference between St. Mary's Impact and PTO role regarding fundraising etc explained,
important differences are communicated to new families