



# SMCS PTO Meeting Agenda

## November 8, 2024

### The HUB

1. Call to Order - The President called the meeting at 8:08 am.
  - a. Welcomed 28 in attendance with 2 call-ins
  - b. Open with prayer
  - c. School Mission Statement
2. Minutes
  - a. Review/Approve October meeting minutes from 10/04/2024
    - i. Amendment - Bake sale raised \$353 not \$253 as previously stated
    - ii. Motioned: Rochelle; Seconded: Corissa; Yes: 18; No: 0
3. Principal's Report - Mrs. Parker reiterated to sign up for Flocknote and Class Dojo if you haven't already done so; this is the main communication source to broadcast school messages. Thank you!
4. Officers' Reports
  - a. President's Report
    - i. 2024-2025 PTO Projects - Brooke briefed a PowerPoint presentation on future school project ideas pulled from the teacher survey, parent survey, and administration. Attached is a copy of the Proposed Strategic Funding Plan for 2023-2024 school year.
    - ii. Action Item: Vote
      1. The Strategic Funding Plan was broken down into 2 parts:
        - a. Educational Enrichment - Estimated cost \$12,300
          - i. Motioned: Joy; Seconded: April; Yes: 22; No: 0; Abstain: 6
        - b. Campus Beautification - Estimated cost \$35,500 with only \$15,500 from savings account and needing to raise \$20,000 to cover all line items.
          - i. Tony volunteered to research/submit Outdoor Classroom grants for SMCS - which could alleviate up to \$10,000 in funds needed to be raised. Thank you, Tony!
          - ii. Administration agreed to handle new picnic tables releasing \$5,000 to Security as a line item under Campus Beautification-Motioned: Corissa; Seconded: Dawn; Yes: 18; No: 0; Abstain: 10
      - iii. It was noted that the school already has Stations of the Cross that are used during Lent. It was motioned since the school already has them that the \$4,000 allocated per the slide be moved to fund Playground Equipment which is now funded to \$9,000 instead of only \$5,000. Motioned: Carolyn; Seconded: Joy; Yes: 17; No: 0; Abstain: 11
      - iv. With the above changes voted under Campus Beautification, the group voted for the updated Proposed

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Strategic Funding Plan-Campus Beautification section-see attachment below. Motioned: Corissa; Seconded: Katie; Yes: 16; No: 2; Abstain: 10

- v. If you are interested in implementing these ideas into action, please contact a Board member today!

- b. Vice President's Report - nothing to report
- c. Treasurer's Report - please see attachment
- d. Secretary's Report
  - i. Sock Religious Fundraiser (Nov 8-Dec 6) - Fundraiser with Catholic Concepts; SMCS receives 50% of sales, please share the link with friends and family! Proceeds will go to Student Enrichment. Motioned: Kristin; Seconded: Rochelle; Yes: 16; No: 0; Abstain: 12
- e. Past President's Report
  - i. Rick's Crab Trap raised \$315! Thank you to everyone who came out to support us!

5. Committee Reports

- a. SAC Security Subcommittee - Katie briefed the risk assessment will be happening next week - more to follow
- b. Breakfast with St Nick/Holiday Bazaar - Derly Merritt, Miranda Porterfield, Brooke Barnes - looking for Vendors on Dec 1 from 9-12 on SMCS Campus, the fee is \$25 for a 10x10 booth. Also, be on the lookout for ticket sales for Breakfast with St Nick!

6. Unfinished (old) Business

- a. Spaghetti Dinner - Kristin reported there were 366 ticket sales, 254 dinners served totaled to \$2,128, received \$270 in donations, not including desserts-profit was \$1,786.56
- b. Art to Remember - April reported we have 27% participation, currently sitting at \$1,310 profit. Orders can still be submitted and SMCS will still receive a percentage, but you have to cover shipping costs.
- c. School Merch & Yard Sign Sales - Thank you to everyone that supported - \$350 was made in School Merch and \$175 profit for Yard sign sales
- d. Track or Treat - Thank you Brandee for a Spooktacular Event! Thank you to all the parents who contributed their time and decorated the amazing booths and to those who donated candy/snacks!! Congratulations again to the 5th grade for being "Out of this World" and winning the pizza party!
- e. Nov 7th Fort Sk8 Family Spirit Night - waiting on numbers, unfortunately, we didn't meet the minimum number of participants. Be on the lookout for another Fort Sk8 Family Spirit night in the Spring!

7. New Business

- a. Christmas Fellowship Event 12/13 - an idea was thrown out to see interest, more details to follow, possibly.

8. Announcements

- a. No announcements made

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9. Last Call/Re-attacks - N/A

10. Adjournment - The meeting adjourned at 9:47 am. Motioned: April; Seconded: Corissa; Yes: 26,  
No: 0

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## PROPOSED FUNDING PLAN

		Focus Area	Estimated Cost	\$\$ From Savings	\$\$ Needed
Educational Enrichment	{	Teacher Fund	\$10,000	\$10,000	\$0
		Arts Presentation	\$1,500	\$1,500	\$0
		8th Grade Gift	\$800	\$800	\$0
Campus Beautification	{	Picnic Tables	\$5,000	\$5,000	\$0
		Stations of the Cross	\$4,000	\$4,000	\$0
		Playground Sports Equip + Storage	\$1,500	\$1,500	\$0
		Playground Equipment	\$10,000	\$5,000	\$5,000
		Landscaping Improvements	\$5,000	\$0	\$5,000
		Outdoor Classroom	\$10,000	\$0	\$10,000
		<b>TOTAL</b>	<b>\$47,800</b>	<b>\$27,800</b>	<b>\$20,000</b>

## APPROVED FUNDING PLAN

		Focus Area	Estimated Cost	\$\$ From Savings	\$\$ Needed
Educational Enrichment	{	Teacher Fund	\$10,000	\$10,000	\$0
		Arts Presentation	\$1,500	\$1,500	\$0
		8th Grade Gift	\$800	\$800	\$0
Campus Beautification	{	<del>Picnic Tables</del>	<del>\$5,000</del>	<del>\$0,000</del>	<del>\$0</del>
		<del>Stations of the Cross</del>	<del>\$4,000</del>	<del>\$0,000</del>	<del>\$0</del>
		Playground Sports Equip + Storage	\$1,500	\$1,500	\$0
		Security	\$5,000	\$5,000	\$0
		Playground Equipment	\$10,000	\$9,000	\$1,000
		Landscaping Improvements	\$5,000	\$0	\$5,000
		Outdoor Classroom	\$10,000	\$0	\$10,000
		TOTAL	\$43,800	\$27,800	\$16,000

# Saint Mary School PTO Financial Summary for School Year 2024/2025

## PTO Income and Expense Statement for School Year 2024/2025

Income	
Back to School Party	-
Art to Remember	175.00
Merchandise	2,775.00
Spaghetti Dinner	-
Halloween	50.00
Breakfast w/ Saint Nick	-
Fort 5K	-
Frosty 5K	-
Spirit Night (Dinner Out)	-
<b>Total Income</b>	<b>\$ 3,000.00</b>
Expense	
Fund Raising Expenses	
Back to School Party	-
Art to Remember	-
Merchandise	988.44
Spaghetti Dinner	-
Halloween	-
Breakfast w/ St. Nick	-
Frosty 5K	-
Office Appreciation	-
Teacher Appreciation	-
Ice Cream Social	-
Spirit Night (Dinner Out)	141.00
PTO Banner	96.01
Teacher In-Service Days	-
<b>Total Fund Raising Expenses</b>	<b>1,225.45</b>
Charitable Donations	
Field Trips	27.00
<b>Total Charitable Donations</b>	<b>27.00</b>
<b>Net Expenses</b>	<b>\$ 1,252.45</b>
Net Remains from Activities (Profit)	
	1,747.55

## Fund Raising Financial Summary School Year 2024/2025

Merchandise	
Income	175.00
Expense	-
Remains	175.00
Spaghetti Dinner	
Income	2,775.00
Expense	(988.44)
Remains	1,786.56
Art to Remember	
Income	-
Expense	-
Remains	-
Breakfast w/ St. Nicholas	
Income	50.00
Expense	-
Remains	50.00
Frosty 5K	
Income	-
Expense	-
Remains	-
Net Income	
	2,011.56

## Checking Account Balance

Beginning Balance July 1, 2024	-
	1,747.55
Ending Balance as of 11/4/2024	<u>\$ 1,747.55</u>
Per Accounting:	\$1,747.55
Difference: (Means it balances!)	\$ -

## Savings Account Balance

Beginning Balance July 1, 2024	\$ 39,980.45
Tourniquet Kits for Classrooms	\$ (947.70)
Ending Balance as of 10/11/2024	\$ 39,032.75

## Pending Items - From Savings

Carnitas	\$ 4,000.00
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## Pending Deposits - Checking

Pending Expenses - Checking	\$ 3,600.00
3rd Party Security Assessment	\$ 7,800.00